



TOURISM REGULATORY AUTHORITY

Tourism License Requirements

CLASS 'D' ENTERPRISES REQUIREMENTS

(Game fishing outfitters, enterprises offering camps and camping equipment for hire, nature parks, nature reserves, nature trails, game ranches, amusement parks, non-citizen tour leaders/guides)

1. Duly filled application form (Form 1) check www.tourismauthority.go.ke
2. Copy of lease agreement/ title deed of premises
3. Certificate of registration or incorporation of company (new applicants)
4. Memorandum and articles of Association or CR 12 (new applicants)
5. Work/ entry permit for non- Kenyans involved in the business and copies of affidavit for non- resident director(s)
6. Letter of 'no objection' from NEMA
7. EIA for new facilities / environmental audit for existing facilities
8. Evidence of insurance cover for the premises, occupants and their property
9. Current certificate of good conduct, letter of reference, certified professional certificates and copy of current entry permit and passport in case of non-citizen tour leaders/guides.
10. Application fee of Ksh. 1000 for new applicants
11. License fee of-----payable to

Account Name: Tourism Regulatory Authority

Account No. : 1178921034

KCB Bank: University Way Branch

NB

- License fee is provided for in the legal notice number 128 September 2014
- Late payments for all licenses attract a penalty of 10% of the applicable license fee for every month delayed.
- All payments **MUST** be made by cash deposit into the above account