



TOURISM REGULATORY AUTHORITY

Tourism License Requirements

Class 'F' Enterprises (Entertainment facilities) Requirements

1. Duly filled application form (Form 1) check www.tourismauthority.go.ke
2. Copy of lease agreement/ title deed of premises
3. Certificate of registration or incorporation of company (new applicants)
4. Memorandum and Articles of Association or CR 12 (new applicants)
5. Unified Business permit/Single business permit
6. Liquor license
7. Medical certificate for food handlers
8. License from an approved Collective Management Organization by Kenya Copyright Board
9. Managers appointment letter, CV and certified professional certificate
10. Summary of skilled and unskilled staff
11. Work/ entry permit for non- Kenyans involved in the business and copies of affidavit for non- resident director(s)
12. Letter of 'no objection' from NEMA
13. Certificate of Approval for content classification by KFCB
14. Content exhibition license from KFCB
15. EIA for new facilities / environmental audit for existing facilities
16. Evidence of insurance cover for the premises, occupants and their property
17. Application fee of Ksh. 1000 for new applicants and License fee of Ksh 20,000 payable to

Account Name: Tourism Regulatory Authority

Account No. : 1178921034

KCB Bank: University Way Branch

NB

- Late payments for all licenses attract a penalty of 10% of the applicable license fee for every month delayed.
- All payments **MUST** be made by cash deposit into the above account